



## This is your temporary ID card

The Schools Health Insurance Fund and Express Scripts – the company chosen to manage your prescription-drug benefit – are working hard to make sure you get the medications you need at the lowest cost.

**If you have not yet received your Welcome Packet with your new ID card, please present this letter to your pharmacist the next time you fill a prescription.**

If you have any questions about your prescription-drug plan, visit [www.express-scripts.com](http://www.express-scripts.com) or call the Express Scripts contact center at 1-855-891-7979.

### Important information for your pharmacist

As of July 1, 2017 the Schools Health Insurance Fund's pharmacy benefit will be administered by **Express Scripts**. To simplify your prescription processing, please link the cardholder and all members of their family to **Express Scripts**. If you have any questions while processing the claim, please call the Express Scripts' Pharmacy Help Desk at 800-922-1557.

<b>Please follow the action steps listed below to enter the claim.</b>	
<b>Step 1</b>	Enter Bin # <b>003858</b>
<b>Step 2</b>	Enter Processor Control <b>A4</b>
<b>Step 3</b>	Enter Rx Group #: <b>K8CA</b>
<b>Step 4</b>	Enter 9 digit member ID # (Employee SSN)
<b>Step 5</b>	Enter the member's date of birth